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National EMS Coordinated Database Access Policy

Intent

Access to the National EMS Coordinated Database (NEMSCD) is limited to official use.

Scope

This policy applies to all National Registry personnel, volunteers, and business associates. Access to NEMSCD by Commission members is regulated by Commission rules or policies.

Definitions

Commission – The national administrative body of which all states that have enacted the Interstate Recognition of Emergency Medical Services Personnel Licensure Interstate Compact (REPLICA)

Compact – The Recognition of Emergency Medical Services Personnel Licensure Interstate Compact (REPLICA)

Member States – State EMS Offices that are members of the Compact or organizations authorized by Member States to submit data into NEMSCD on their behalf

NEMSCD – National EMS Coordinated Database, a database and reporting system capable of collecting, storing, safeguarding, and accessing information related to the licensure of all licensed individuals in Member States and any significant investigative information or adverse action taken against those persons or their licenses

NEMSCD - Administrator – The Director of Stakeholder Partnerships, appointed by the Executive Director as the delegated National Registry official responsible for the administration of NEMSCD.

Partners – Any organization or entity granted access to NREMT Information

Submitted Data – Primary source equivalent data and information submitted by Member States into NEMSCD

Policy

The National EMS Coordinated Database contains Submitted Data by Member States. Access to NEMSCD and use of NEMSCD information is limited to authorized individuals who are performing activities authorized by the NEMSCD Administrator.

Access to NEMSCD is permissions-based and regulated by the National Registry as NEMSCD Administrator. The Director of Stakeholder Partnership shall authorize those roles that require access to

NEMSCD disciplinary information. Such access will be granted on a “need to know” basis only. The Director of Stakeholder Partnerships must approve any agreement with Partners that includes access to information contained within NEMSCD to ensure appropriate restriction on data use.

NREMT employees that access NEMSCD without appropriate authorization or engage in unauthorized or inappropriate use of NEMSCD information are subject to disciplinary action, up to and including termination of employment. Cases may also be referred to legal counsel or law enforcement for legal action. NREMT shall notify the Commission of such unauthorized or inappropriate use of NEMSCD as soon as possible, but in no event later than 24 hours after discovery.

Agreements with volunteers or Partners must include provisions to maintain confidentiality and security of NREMT information, including NEMSCD. Where such agreements involve sharing of NEMSCD data with Partners, such agreements shall be submitted to the Commission for prior review, and any updates or amendments to said agreements shall be provided to the Commission within ten (10) days of execution of same.

Rationale

The AGREEMENT BETWEEN INTERSTATE COMMISSION FOR EMS PERSONNEL PRACTICE AND NATIONAL REGISTRY OF EMERGENCY MEDICAL TECHNICIANS requires that the National Registry implement commercially reasonable physical, technical, and administrative safeguards with respect to the Coordinated Database and the data contained therein.

Related Policies and Procedures

NEMSCD Data Use Policy
NEMSCD Changing Member State Access Policy
NEMSCD Information Security Policy

References

Agreement Between Interstate Commission for EMS Personnel Practice and National Registry of Emergency Medical Technicians, executed June 29, 2018

Rules of the Interstate Commission for EMS Personnel Practice, www.emscompact.gov



Joseph Schmider, Chair

Interstate Commission for EMS Personnel Practice

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