


 5010 E. Trindle Road, Suite 202  
Mechanicsburg, PA 17050 Phone (833) 473-7542 [info@emscompact.gov](mailto:info@emscompact.gov) [www.emscompact.gov](http://www.emscompact.gov)

August 14, 2020

## National EMS Coordinated Database Accuracy of Data and Correction of Records Policy

### Intent

This policy outlines the process for challenges to the accuracy of submitted data pertaining to an EMS professional in the National EMS Coordinated Database (NEMSCD).

### Scope

This policy applies to all NEMSCD data.

### Definitions

Commission – The national administrative body of which all states that have enacted the Interstate Recognition of Emergency Medical Services Personnel Licensure Interstate Compact (REPLICA)

Compact – The Recognition of Emergency Medical Services Personnel Licensure Interstate Compact (REPLICA)

Member States – State EMS Offices that are members of the Compact or organizations authorized by Member States to submit data into NEMSCD on their behalf

NEMSCD – National EMS Coordinated Database, a database and reporting system capable of collecting, storing, safeguarding, and accessing information related to the licensure of all licensed individuals in Member States and any significant investigative information or adverse action taken against those persons or their licenses

Submitted Data – primary source equivalent data and information submitted by Member States into NEMSCD

Uniform Data Set – as defined in current Commission rules.

### Policy

NEMSCD is primary source equivalent. Member States are responsible for the accuracy of any data they submit to NEMSCD. NEMSCD shall display data as submitted by Member States. All corrections to, additions to, and removal of data shall be made by the Member State.

### Procedures

In the event any EMS professional, EMS professional's legal counsel or other legally authorized representative of the EMS professional contacts the National Registry, Member States or the

Commission and either challenges the accuracy of Submitted Data pertaining to the EMS professional in the NEMSCD, or requests the removal of any data elements from their NEMSCD Uniform Data Set information, the National Registry shall implement the following procedure:

1. The National Registry shall require the EMS professional (or representative as described above) to provide any supporting documentation substantiating the challenge or removal request in writing or via electronic request. If the EMS professional or representative fails to provide any substantiating information or documentation following such a request by the National Registry, neither the National Registry nor the Member State nor the Commission shall have any further obligation under this policy.
2. The National Registry, within one (1) business day of its receipt of such challenge or removal request, shall notify the Member State(s) and the Commission of the challenge or removal request and notify the challenging party that their challenge or removal request has been forwarded to the Member State(s) for review.
3. The National Registry, within two (2) business days of notification, shall block access to the affected data and display an explanatory message unless the challenge or removal request has been resolved.
4. If within five (5) business days of notification, the Member State(s) have not verified the data or made any necessary alterations, and advised the National Registry in writing, the National Registry shall apprise its legal counsel and decide as to the appropriate action to take.
5. It shall be the responsibility of the Member State to advise the challenging party, the Commission, and the National Registry in writing of its decision regarding the accuracy of the challenged data or removal request. If a correction or removal is needed as a result of the challenge, it is the responsibility of the Member State to make the correction. The Member State shall solely determine if a correction or removal is warranted based on applicable laws, rules and policies of the Member State.
6. In the event a non-Member State or third-party requests any information regarding NEMSCD data or a copy of any Member State documents that provide the basis for any NEMSCD data, National Registry shall refer the requesting party to the appropriate Member State and will not provide the requested information. National Registry shall apprise its legal counsel as well as the Commission of the receipt of a subpoena or (other investigative demand with the force of law) seeking any such data or documents within 24 hours of the receipt of such a subpoena or investigative demand.

## **Rationale**

Appropriate utilization of NEMSCD by the EMS Compact and National Registry relies on the submission and maintenance of accurate data. As such, The Agreement Between Interstate Commission for EMS Personnel Practice and National Registry of Emergency Medical Technicians requires the development of a policy.

## **Related Policies and Procedures**

NEMSCD Data Use Policy  
NEMSCD Database Access Policy  
NEMSCD Changing Member State Access Policy  
NEMSCD Information Security Policy

## **References**

Agreement Between Interstate Commission for EMS Personnel Practice and National Registry of Emergency Medical Technicians, executed June 29, 2018

Rules of the Interstate Commission for EMS Personnel Practice, [www.emscompact.gov](http://www.emscompact.gov),



**Joseph Schmider, Chair**

Interstate Commission for EMS Personnel Practice

**CHAIR**  
Joe Schmider  
Texas

**VICE CHAIR**  
Donnie Woodyard  
Colorado

**SECRETARY**  
Joe House  
Kansas

**TREASURER**  
Wayne Denny  
Idaho

**MEMBER-AT-LARGE**  
Gary Brown  
Virginia